

Annex 3

Enfield Council

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Broadwick Venues Limited

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description			
The Drumsheds Meridian Water Units 4, 5, 6, 6a&b Orbital Business Park 5 Argon Road and Land to the south of Units 4, 5, 6, 6a&b Orbital Business Park 5 Argon Road Edmonton			
Post town	London	Postcode	N18 3BW

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£ Band E

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- | | | |
|--|-------------------------------------|-----------------------------|
| a) an individual or individuals * | <input type="checkbox"/> | please complete section (A) |
| b) a person other than an individual * | | |
| i. as a limited company | <input checked="" type="checkbox"/> | please complete section (B) |
| ii. as a partnership | <input type="checkbox"/> | please complete section (B) |
| iii. as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |

- iv. other (for example a statutory corporation) ☐ please complete section (B)
- c) a recognised club ☐ please complete section (B)
- d) a charity ☐ please complete section (B)
- e) the proprietor of an educational establishment ☐ please complete section (B)
- f) a health service body ☐ please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales ☐ please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England ☐ please complete section (B)
- h) the chief officer of police of a police force in England and Wales ☐ please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ☒

I am making the application pursuant to a
 statutory function or ☐
 a function discharged by virtue of Her Majesty's prerogative ☐

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth					
Nationality					
I am 18 years old or over				<input type="checkbox"/>	Please tick yes
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth					
Nationality					
I am 18 years old or over				<input type="checkbox"/>	Please tick yes
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Broadwick Venues Limited
Address 3 The Stables Parrswood Entertainment Centre East Didsbury Manchester M20 5PG
Registered number (where applicable) 10884920

Description of applicant (for example, partnership, company, unincorporated association etc.) Private Limited Company
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD		MM		YYYY			
A	S	A	P				

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD		MM		YYYY			

Please give a general description of the premises (please read guidance note 1)

Multi-function event space for a mixture of corporate events, product launches, formal dinners, food and beer festivals, live music and DJ led music events.

Temporary stages, bars, toilets and seating to be in situ on an event by event basis. A detailed plan of each event will be provided to the responsible authorities.

9,999 capacity licence excluding staff.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

9,999

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick any that apply

- | | |
|--|-------------------------------------|
| a) plays (if ticking yes, fill in box A) | <input checked="" type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input checked="" type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input checked="" type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input checked="" type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |

- g) performances of dance (if ticking yes, fill in box G) ☒
- h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H) ☒

Provision of late night refreshment (if ticking yes, fill in box I) ☒

Supply of alcohol (if ticking yes, fill in box J) ☒

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 6)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input checked="" type="checkbox"/>
Mon	08:00	03:00	<u>Please give further details here</u> (please read guidance note 3)		
Tue	08:00	03:00			
Wed	08:00	03:00	<u>State any seasonal variations for performing plays</u> (please read guidance note 4)		
Thur	08:00	03:00			
Fri	08:00	03:00	<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat	08:00	03:00			
Sun	08:00	03:00			

B

Films Standard days and timings (please read guidance note 6)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input checked="" type="checkbox"/>
Mon	08:00	03:00	<u>Please give further details here</u> (please read guidance note 3)		
Tue	08:00	03:00			

Wed	08:00	03:00	<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 4)
Thur	08:00	03:00	
Fri	08:00	03:00	<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Sat	08:00	03:00	
Sun	08:00	03:00	

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon	08:00	03:00	
Tue	08:00	03:00	<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Wed	08:00	03:00	
Thur	08:00	03:00	<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Fri	08:00	03:00	
Sat	08:00	03:00	
Sun	08:00	03:00	

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon	08:00	03:00			
Tue	08:00	03:00			
Wed	08:00	03:00	<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Thur	08:00	03:00			
Fri	08:00	03:00	<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat	08:00	03:00			
Sun	08:00	03:00			

E

Live music Standard days and timings (please read guidance note 6)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon	08:00	03:00			
Tue	08:00	03:00			
Wed	08:00	03:00	<u>State any seasonal variations for the performance of live music</u> (please read guidance note 4)		
Thur	08:00	03:00			
Fri	08:00	03:00	<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		

Sat			
	08:00	03:00	
Sun	08:00	03:00	

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)			
Mon	08:00	03:00				
Tue	08:00	03:00				
Wed	08:00	03:00	State any seasonal variations for the playing of recorded music (please read guidance note 4)			
Thur	08:00	03:00				
Fri	08:00	03:00	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)			
Sat	08:00	03:00				
Sun	08:00	03:00				

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)			
Mon	08:00	03:00				
Tue	08:00	03:00				
Wed	08:00	03:00	State any seasonal variations for the performance of dance (please read guidance note 4)			

Thur	08:00	03:00	<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Fri	08:00	03:00	
Sat	08:00	03:00	
Sun	08:00	03:00	

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon	08:00	03:00		Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Tue	08:00	03:00	<u>Please give further details here</u> (please read guidance note 3)		
Wed	08:00	03:00			
Thur	08:00	03:00	<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)		
Fri	08:00	03:00			
Sat	08:00	03:00	<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun	08:00	03:00			

I

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon	23:00	03:00			
Tue	23:00	03:00			
			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 4)		
Wed	23:00	03:00			
Thur	23:00	03:00			
			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri	23:00	03:00			
Sat	23:00	03:00			
Sun	23:00	03:00			

J

Supply of alcohol Standard days and timings (please read guidance note 6)			<u>Will the supply of alcohol be for consumption – please tick</u> (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 4)		
Mon	08:00	02:30			
Tue	08:00	02:30			
			<u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Wed	08:00	02:30			
Thur	08:00	02:30			
Fri	08:00	02:30			

Sat	08:00	02:30	
Sun	08:00	02:30	

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

Name Simeon Aldred	
Date of Birth	
Address	
Postcode	
Personal licence number (if known)	
Issuing licensing authority (if known) Broxtowe Borough Council	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	08:00	03:00	
Tue	08:00	03:00	
Wed	08:00	03:00	
Thur	08:00	03:00	
Fri	08:00	03:00	
Sat	08:00	03:00	
Sun	08:00	03:00	
			Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

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b) The prevention of crime and disorder

1. There shall be no adult entertainment or services, activities or matters ancillary to the use of the premises that may give rise to concern in respect of children. 2. The premises licence holder shall maintain, updated and review a completed venue operational plan(s), bespoke to each event category, including, but not limited to: (a) The Drumsheds - Venue Operational Plan (b) Traffic Management Plans

- (c) Site Plan
- (d) Security Operating Plan
- (e) Security Deployment & Dot Plan (live shows)
- (f) Security Deployment & Dot Plan (club shows)
- (g) Emergency Evacuation Plan
- (h) Noise Management Plan
- (i) Risk Assessments(s)
- (j) Drugs Policy
- (k) Medical Management Plan
- (l) Youth and Vulnerable Persons Policy
- (m) A plan showing the temporary non-fixed structures per each event
- (n) Crowd Management Plan
- (o) Any other relevant documentation

3. The details of the documents accordance with condition 2 above will form additional conditions on this premises licence which will be observed and complied with at all times the licence is in force.

4. All documentation will be available upon request by the Licensing Authority and/or any of the Responsible Authorities.

5. All documentation, monitoring procedures, registers and records required by the conditions of this licence must be kept for one year after the date of the event and be made available at the premises upon request by the Licensing Authority and/or any of the Responsible Authorities.

6. All Bar staff will be given training in relation to the Licensing Act 2003 and the following specific areas:

- (a) Licensing Act 2003 objectives and awareness;
- (b) management systems and processes to enforce the premises licence conditions;
- (c) Challenge 25 and the responsible retail of alcohol;
- (d) warning and eviction (guidelines and procedures);
- (e) conflict management;
- (f) maintaining all required records and registers.

7. Clearly legible signage shall be prominently displayed where it can easily be seen and read by customers at all exits / entrances at the premises and in all external areas of the premises requesting to the effect that customers leave the premises in a quiet and orderly manner with respect for local residents.

8. A register will be maintained at the main entrance to the premises showing the names, addresses and up to date contact details including mobile phone contact numbers for the Licensee and other members of the management team who are on duty.

9. No alcohol will be brought in to the premises by any customers at any time.

10. Any event held at the premises will be risk assessed and a suitable and sufficient number of male and female door supervisors will be employed at the premises in accordance with the risk assessment.

11. A search policy will be implemented in line with the risk assessment.

12. The Venue Manager will only permit the sale of alcohol for consumption off the premises where the alcohol is a specialist product, e.g. wine sold as part of a food and drink festival or a gift in part of a corporate event. For events which are promotional events, sealed bottles of alcohol may be part of a gift for people attending the event and customers will be allowed to leave with those sealed containers. This will be enforced by security confiscating open vessels on exit points.

13. Promotional literature will contain information regarding transport options and shall request that persons leave the area quietly.

14. SIA security staff and/or stewards to be briefed to monitor and remind patrons where necessary to leave the site quietly.

15. Any substantial queues formed within and outside the premises shall be supervised by event staff where appropriate. Such supervision shall be aimed at preventing disorder and discouraging anti-social behaviour.

16. The incident and event log shall be kept on the premises and completed on each occasion an incident or event as listed in a-g below occurs:

(a) All crimes reported to the site;

(b) All ejections of patrons;

(c) Any complaints received;

(d) Any incidents of disorder;

(e) Any known faults in the CCTV system;

(f) Any visit by a relevant authority or emergency service;

(g) Any other incident or event that impacts upon the promotion of the Licensing Objectives within the Licensing Act 2003.

17. The incident book / incident recording system shall record the time, date, location and description of each incident, the printed and signed name of the person reporting the incident and any action taken in respect of the incident.

18. A written record is kept of all staff authorised to sell alcohol; this staff record is to contain the full name, home address, date of birth and national insurance number of each person so authorised.

19. A digital CCTV system must be installed in the premises complying with the following criteria:

(a) Cameras must be sited to observe customer entrance and exit doors both inside and outside, the bars and floor areas.

(b) Where practical be capable of visually confirming the nature of the crime committed.

(c) Provide a linked record of the date, time and place of any image.

(d) Provide good quality images during opening times.

(e) Have the recording device located in a secure area or locked cabinet.

(f) Have a monitor to review images and recorded picture quality.

(g) Be regularly maintained to ensure continuous quality of image capture and retention.

(h) Have signage displayed in the customer area to advise that CCTV is in operation.

- (i) Digital images must be kept for 31 days.
 - (j) The police and authorised officers of the council will have access to images upon request
 - (k) The equipment must have a suitable export method, e.g. CD/DVD writer so that the police or authorised officers of the council can make an evidential copy of the data when they require.
 - (l) All cameras shall record constantly during all hours the premises are open to the public or to a section of the public permitted access for corporate or private events.
 - (m) There must be a member of staff on site who can operate the CCTV when requested
20. A last entry policy will be in place stopping guests from entering or re-entering the venue past 1:00am.
21. The risk assessment and security operational plan shall be available to the Licensing Authority upon request and provided to the Metropolitan Police 28 days prior to the event. (Cat A, B & C Events Only)
22. No tickets shall be sold 'on the door' and must be purchased in advance of the start time of the event. (Cat A, B & C Events Only)
23. There will be clear signage visible on queuing to enter the venue, and within the premises, including the toilet areas, regarding the drugs policy. The drugs policy should also be clearly displayed on the venue's website and tickets/e-tickets. (Cat A, B & C Events Only)
24. All persons entering or re-entering the premises shall be searched by an SIA trained member of staff and monitored by the premises CCTV system. (Cat A, B & C Events Only)
25. For Category A Events: Club Shows (Daytime), the maximum number of events permitted per year are as follows:
- (a) 2020 – 16 events;
 - (b) 2021 – 18 events;
 - (c) 2022 – 18 events;
 - (d) 2023 – 18 events.
26. For Category B Events: Club Shows (Night time), the maximum number of events permitted per year are as follows:
- (e) 2020 – 4 events;
 - (f) 2021 – 6 events;
 - (g) 2022 – 8 events;
 - (h) 2023 – 10 events.
27. For Category C Events: Live Shows, the maximum number of events permitted per year are as follows:
- (i) 2020 – 18 events;
 - (j) 2021 – 20 events;
 - (k) 2022 – 25 events;
 - (l) 2023 – 30 events.
28. The premises shall have in place a transport management plan for each event, which shall include the provision of a shuttle bus service to be in operation from 00:00 (midnight), to an appropriate local transport hub. The service should remain in place until dispersal of patrons of the venue. (Applies to Cat B Events:

Club Shows (Night time) only).

c) Public safety

29. Toilet facilities will be appropriately provided in accordance with each Venue Operational Plan, including the provision of external toilets if and when required.

30.

- (a) The Premises Licence Holder must provide a notification in the form set out in Schedule 1 (the “Notification”) to the Designated Officer of the local Metropolitan Police Service and to the Designated Officers of Enfield and Haringey Licensing Authorities (together the “Notification Recipients”) of all events where the expected attendance is 5,000 or more (a “Large-Capacity Event”), in a ‘window’ of 6 to 12 weeks before the Event is proposed to take place (an alternative date, outside this ‘window’ only being accepted with the written agreement of the Notification Recipients).
- (b) Where the Notification identifies that an event at Tottenham Hotspur Stadium will be taking place on the same day as the proposed Large-Capacity Event:
 - (i) The Premises Licence Holder must provide a copy of the Notification to the Designated Officers of Transport for London, local train operators, British Transport Police and Tottenham Hotspur Football & Athletic Co. Ltd (“the Consultees”) at the same time as it is provided to the Notification Recipients in condition 31(a), and shall actively consult with the Consultees regarding any concerns arising from the Notification, and
 - (ii) The Premises Licence Holder must send copies of any responses from the Consultees to the Notification Recipients within 48 hours of receipt of the same, and
 - (iii) The Large-Capacity Event shall only take place if the Designated Officer of the MPS has confirmed in writing to the Premises Licence Holder (copied to the Consultees) that he/she is satisfied, following the consultation, that the licence objectives (including the promotion of public safety on public transport in the locality) will be promoted.

d) The prevention of public nuisance

31. Any amplified sound arising from the Drumsheds venue shall not exceed 59dB LAeq 15 min and 68dB LCEq 15 min measured 1 metre from the boundary of any residential property between the hours of 09:00 – 23:00 and shall not exceed 55dB LAeq 15 min and 62dB LCEq 15 min measured 1 metre from the boundary of any residential property between the hours of 23:00 – 09:00.

32.(a) A telephone number and/or email address should be made available on relevant websites for any noise complaints.

(b) Any noise complaints should be logged and investigated with written records of the details available to view by the Licensing Authority and/or Responsible Authorities upon request.

(c) Should any noise complaints be received, and if noise levels are above those specified in the licence

conditions, action should be taken to reduce the levels at the noise source.

33. In the event of an emergency, music will cease, and safety announcements will be relayed to attendees to a suitable non-powered back-up system will be in place.

34. Permitted sound levels shall be specified in the contract conditions with hirers of the premises to ensure sound levels are maintained within the limits in order to reduce the risk of disturbance.

35. During a function in the premises, sample noise measurements shall be made by a designated person with an approved sound level meter to ensure that the levels are not being breached. Immediate action will be taken to reduce levels if this should arise.

e) The protection of children from harm

36. A challenge 25 scheme shall be maintained at the premises requiring that staff selling alcohol request that any customer who looks under 25 years old, and who is attempting to purchase alcohol, provides valid photographic identification proving that the customer is at least 18 years old.

37. Clearly legible signs shall be prominently displayed stating to the effect that a challenge 25 policy is in operation at the premises, that customers may be asked to provide proof of age and stating what the acceptable forms of proof of age are.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee. ☒
- I have enclosed the plan of the premises. ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☒
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. ☒
- I understand that I must now advertise my application. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒
- ☐ [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15). ☒


IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE

WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 11). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15) • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	13 January 2020
Capacity	Woods Whur 2014 Limited - Solicitors for the Applicant

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13) Paddy Whur Woods Whur 2014 Limited St James House 28 Park Place			
Post town	Leeds	Postcode	LS1 2SP
Telephone number (if any)	0113 234 3055		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) Paddy@woodswhur.co.uk			